

GOVERNMENT OF ASSAM  
URBAN DEVELOPMENT DEPARTMENT  
DISPUR ::::: GUWAHATI-6

No. UDD(M)31/2008/201

Dated, Dispur the 31<sup>st</sup> March, 2011

From : Sri J. Chakraborty, IAS  
Secretary to the Govt. of Assam,  
Urban Development Department.

✓ To : Sri J. Choudhury,  
Joint Director of Finance (Economic Affairs) Department,  
Dispur, Guwahati-6.

Sub : Action on Compliance of Conditions for entitlement of funds under the Award of 13<sup>th</sup> Finance Commission.

Ref : Your letter No. FEA(SFC) 171/2010/66 dtd. 11.3.2011.

Sir,

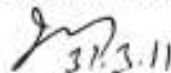
With reference to above, I am directed to enclose herewith the following copies demonstrating the compliance with the conditions as mentioned under subject above.

1. Notification relating to the compliance of adoption of the accounting framework and codification pattern consistent with the National Municipal Accounts Manual, issued by this Department, vide No. UDD(M) 31/2008/195 dtd. 30.3.2011.
2. Certification in respect of local body ombudsmen, issued by this Department vide No. UDD(M)31/2008/196 dtd. 30.3.2011.
3. Certification in respect of levying of Property Tax by the Urban Local Bodies, issued by this Department vide No. UDD(M)31/2008/197 dtd. 30.3.2011.
4. Notification relating to the constitution of a State Level Property Tax Board, issued by this Department vide No. UDD(M)31/2008/198 dtd. 30.3.2011.
5. Notification relating to the work plan of the State Level Property Tax Board for publication in the Assam Gazette, issued by this Department vide No. UDD(M)31/2008/199 dtd. 30.3.2011.
6. Notification relating to the service standards of four services – water supply, sewerage, storm water drainage and solid waste management for the Urban Local Bodies of the State for the year 2011-12, for publication in the Assam Gazette, issued by this Department vide No. UDD(M)31/2008/200 dtd. 30.3.2011.

It is worthwhile to mention here that, a portion of the condition mentioned under Serial 1 above, which relates to the submission of the relevant supplement to the budget documents could not be complied with. It is due to the fact that the regular budget session for the year 2011-12 (except the Vote of Account) could not be held on time due to the ensuing election process of the State Assembly. Therefore, the supplement to the budget document mentioned above will be submitted alongwith budget proposal for the year 2011-12, whenever submission of the same will be required by the Finance Department.

Encl.: As stated.

Yours faithfully,

  
31.3.11

Secretary to the Govt. of Assam,  
Urban Development Department

GOVERNMENT OF ASSAM  
URBAN DEVELOPMENT DEPARTMENT  
DISPUR : GUWAHATI-6

ORDERS BY THE GOVERNOR

NOTIFICATION

Dated, Dispur the 30<sup>th</sup> March, 2011.

UDD(M)31/2008/195: It is for information of all concerned, that the Governor of Assam in conformity with paragraph 10.116 of the recommendations of the Thirteenth Finance Commission, is pleased to adopt the Assam Municipal Accounting Manual, based on the National Municipal Accounts Manual in respect of all Municipal Boards and Town Committees of the State (other than the areas in which Part IX A of the Constitution is not applicable).



*Principal Secretary to the Govt. of Assam  
Urban Development Department*

Memo No. UDD(M)31/2008/195-A

Dated, Dispur the 30<sup>th</sup> March, 2011.

Copy to:-

1. The Principal Secretary to the Govt. of Assam, Finance Department.
2. The Principal Accountant General(Audit), Assam, Maidamgaon, Beltola, Guwahati-29.
3. The Director of Finance(Economic Affairs) Department, Dispur, Guwahati-6.
4. The Director, Municipal Administration, Assam, Dispur, Guwahati-6.
5. The S.O. to the Chief Secretary, Assam, Dispur, Guwahati-6.
6. P.S. to Minister, Urban Development for kind appraisal of Hon'ble Minister, Urban Development Department, Dispur, Guwahati-6.
7. All Chairpersons of the Municipal Boards/Town Committees of the general areas of the State.



*Secretary to the Govt. of Assam  
Urban Development Department*

GOVERNMENT OF ASSAM  
URBAN DEVELOPMENT DEPARTMENT  
DISPUR :: GUWAHATI-6

CERTIFICATION IN RESPECT OF LOCAL BODY OMBUDSMEN.

Dated, Dispur the 30<sup>th</sup> March, 2011.

UDD(M)31/2008/196: This is to certify that, the functionaries of the Urban Local Bodies of the State, both elected members and officials are fully covered under the provisions contained in sub- clauses (viii) and (xi) of clause (b) of Section 2 of the Assam Lokayukta and Upa-Lokayuktas Act, 1985, for looking into the complaints of corruption and maladministration against them. The State Government desire to continue the present system.


  
30/3/21  
*Principal Secretary to the Govt. of Assam*  
Urban Development Department

Memo No. UDD(M)31/2008/196-A

Dated, Dispur the 30<sup>th</sup> March, 2011.

Copy to:-

1. The Principal Secretary to the Govt. of Assam, Finance Department.
2. The Principal Accountant General(Audit), Assam, Maidamgaon, Beltola, Guwahati-29.
3. The Director of Finance(Economic Affairs) Department, Dispur, Guwahati-6.
4. The Director, Municipal Administration, Assam, Dispur, Guwahati-6.
5. The S.O. to the Chief Secretary, Assam, Dispur, Guwahati-6.
6. P.S. to Minister, Urban Development for kind appraisal of Hon'ble Minister, Urban Development Department, Dispur, Guwahati-6.
7. All Chairpersons of the Municipal Boards/Town Committees of the general areas of the State.

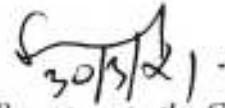
  
30.3.11  
*Secretary to the Govt. of Assam*  
Urban Development Department

GOVERNMENT OF ASSAM  
URBAN DEVELOPMENT DEPARTMENT  
DISPUR :::: GUWAHATI-6

CERTIFICATION IN RESPECT OF LEVYING OF PROPERTY TAX  
BY THE URBAN LOCAL BODIES.

Dated, Dispur the 30<sup>th</sup> March, 2011.

UDD(M)31/2008/197: This is to certify that, under Section 68 of the Assam Municipal Act, 1956, the Urban Local Bodies are fully authorized to levy property tax (including tax for all types of residential and commercial properties) without any hindrance in this regard.



*Principal Secretary to the Govt. of Assam  
Urban Development Department*

Memo No. UDD(M)31/2008/197-A

Dated, Dispur the 30<sup>th</sup> March, 2011.

Copy to:-

- ✓ 1. The Principal Secretary to the Govt. of Assam, Finance Department.
2. The Principal Accountant General(Audit), Assam, Maidamgaon, Beltola, Guwahati-29.
3. The Director of Finance(Economic Affairs) Department, Dispur, Guwahati-6.
4. The Director, Municipal Administration, Assam, Dispur, Guwahati-6.
5. The S.O. to the Chief Secretary, Assam, Dispur, Guwahati-6.
6. P.S. to Minister, Urban Development for kind appraisal of Hon'ble Minister, Urban Development Department, Dispur, Guwahati-6.
7. All Chairpersons of the Municipal Boards/Town Committees of the general areas of the State.



*Secretary to the Govt. of Assam  
Urban Development Department*

GOVERNMENT OF ASSAM  
URBAN DEVELOPMENT DEPARTMENT  
DISPUR : GUWAHATI-6

ORDERS BY THE GOVERNOR  
NOTIFICATION

Dated, Dispur the 30<sup>th</sup> March, 2011.

UDD(M)31/2008/198: It is for information of all concerned, that the Governor of Assam in conformity with paragraph 10.161 of the recommendations of the Thirteenth Finance Commission, is pleased to constitute a State Level Property Tax Board with the following:

1. The Principal Secretary, Urban Development Department, Assam - Chairman
2. The Commissioner & Secretary, Guwahati Development Department, Assam - Vice-Chairman
3. The Commissioner, Guwahati Municipal Corporation - Member
4. The Director of Municipal Administration, Assam - Member Secretary
5. The Director, Town & Country Planning, Assam - Member

The State Level Property Tax Board will assist all Municipalities (Municipal Corporation, Municipal Boards and Town Committees) of the general areas of the State to put in place an independent and transparent procedure for assessing property tax. The Board shall –

- (a) cause to enumerate all properties within the jurisdiction of the Municipal Corporation, Municipal Boards and Town Committees.
- (b) review the present property tax system and make suggestions for a suitable basis for assessment and valuation of properties and
- (c) make recommendations on modalities for periodic revisions.

The findings, suggestions and the recommendations of the Board will be communicated to the respective Urban Local Bodies for necessary action.


  
Principal Secretary to the Govt. of Assam  
Urban Development Department

Memo No. UDD(M)31/2008/198-A

Dated, Dispur the 30<sup>th</sup> March, 2011.

Copy to:-

1. The Principal Secretary to the Govt. of Assam, Finance Department.
2. The Principal Accountant General(Audit), Assam, Maidamgaon, Beltola, Guwahati-29.
3. The Commissioner & Secretary, Guwahati Development Department, Dispur, Guwahati.
4. The Director of Finance(Economic Affairs) Department, Dispur, Guwahati-6.
5. The Director, Municipal Administration, Assam, Dispur, Guwahati-6.
6. The S.O. to the Chief Secretary, Assam, Dispur, Guwahati-6.
7. P.S. to Minister, Urban Development for kind appraisal of Hon'ble Minister, Urban Development Department, Dispur, Guwahati-6.
8. All Chairpersons of the Municipal Boards/Town Committees of the general areas of the State.

  
Secretary to the Govt. of Assam  
Urban Development Department

GOVERNMENT OF ASSAM  
URBAN DEVELOPMENT DEPARTMENT  
DISPUR : GUWAHATI-6

NOTIFICATION

Dated, Dispur the 31<sup>st</sup> March, 2011.

UDD(M)31/2008/199: It is for information of all concerned, that the State Level Property Tax Board, constituted vide Government Notification No. UDD(M) 31/2008/198, dtd. 30.3.2011, shall have the following work plan.

1. To monitor the matter of enumeration and assessment of all types of properties by the Urban Local Bodies, as per the provisions of the Assam Municipal Act, 1956. This monitoring will be done quarterly in a year in the State head quarter, to assess the progress made in this regard. This monitoring will be followed by inspection of the register kept for this purpose, by the officials of the Directorate of Municipal Administration, Assam. The target of enumeration and assessment in a particular year, starting from the year 2011-12, shall be 25% for an Urban Local Body.

2. To monitor the rate of collection and the time taken for collection in a particular year, starting from the year 2011-12. This task will be achieved by deputing the Chief Valuation Officer and Other Valuation Officers in the field by the Director of Municipal Administration, Assam.

3. The level of Tax rate, fixed by an Urban Local Body in a meeting in accordance with the provisions of the Assam Municipal Act, 1956, shall be subject to suggestions and recommendations by this Board.



*Principal Secretary to the Govt. of Assam  
Urban Development Department*

Memo No. UDD(M)31/2008/199-A

Dated, Dispur the 31<sup>st</sup> March, 2011.

Copy to:-

1. The Principal Secretary to the Govt. of Assam, Finance Department.
2. The Principal Accountant General(Audit), Assam, Maidamgaon, Beltola, Guwahati-29.
3. The Commissioner & Secretary, Guwahati Development Department, Dispur, Guwahati.
4. The Director of Finance(Economic Affairs) Department, Dispur, Guwahati-6.
5. The Director, Municipal Administration, Assam, Dispur, Guwahati-6.
6. The S.O. to the Chief Secretary, Assam, Dispur, Guwahati-6.
7. P.S. to Minister, Urban Development for kind appraisal of Hon'ble Minister, Urban Development Department, Dispur, Guwahati-6.
8. All Chairpersons of the Municipal Boards/Town Committees of the general areas of the State.
9. The Director, Printing & Stationery, Assam, Bamunimaidam, Guwahati-21. He is requested kindly to publish the above notification in the next issue of Assam Gazette.

*Secretary to the Govt. of Assam  
Urban Development Department*



**GOVERNMENT OF ASSAM  
URBAN DEVELOPMENT DEPARTMENT  
DISPUR ::: GUWAHATI-6**

**NOTIFICATION**

Dated, Dispur the 31<sup>st</sup> March, 2011.

UDD(M)31/2008/200: It is for information of all concerned, that the following service standards for four service sectors – water supply, sewerage, storm water drainage and solid waste management are proposed to be achieved by the Urban Local Bodies, as noted against each by the end of 31<sup>st</sup> March, 2012.

**WATER SUPPLY -  
(aggregation of all indicators/ ingredients)**

Names of the Municipal Boards/Town Committees	Service Standard to be achieved by 31.3.2012
Silchar MB, Dibrugarh MB, Nagaon MB, Tinsukia MB, Jorhat MB, Dhubri MB, Bongaigaon MB, Tezpur MB, Karimganj MB, Sivasagar MB, North Lakhimpur MB,	40%
Goalpara MB, Barpeta MB, Golaghat MB, Bilasipara TC, Barpeta Road MB, Gauripur TC, Nalbari MB, Mangaldoi MB, Rangia MB, Khauriapetia TC, Biswanath Chariali MB, Morigaon MB, Bihupuria TC, Hojai MB, Lanka MB, Lumding MB, Hailakandi MB, Moriani TC, Dhekiajuli MB, Silapathar TC, Digboi TC, Dumduma TC, Margerita TC, Sonari MB, Nazira MB,	25%
Chabua TC, Naharkatia TC, Makum TC, Amguri MB, Simaluguri TC, Moran TC, Teok TC, Titabar TC, Dergaon MB, Bokakhat TC, Barpathar TC, Sarupathar TC, Doboka TC, Kampur TC, Dhing TC, Roha TC, Lakhimpur TC, Lakhimpur MB, Lala TC, Badarpur TC, North Guwahati TC, Palashbari MB, Tihu TC, Dhakuakhana TC, Narayanpur TC, Dhemaji TC, Gohpur TC, Rangapara TC, Pathsala TC, Howly TC, Sorbhog TC, Sarthebari TC, Sapatgram TC, Chapar TC, Abhayapuri TC,	15%

**SEWERAGE -  
(aggregation of all indicators/ ingredients)**

Names of the Municipal Boards/Town Committees	Service Standard to be achieved by 31.3.2012
Silchar MB, Dibrugarh MB, Nagaon MB, Tinsukia MB, Jorhat MB, Dhubri MB, Bongaigaon MB, Tezpur MB, Karimganj MB, Sivasagar MB, North Lakhimpur MB,	20%
Goalpara MB, Barpeta MB, Golaghat MB, Bilasipara TC, Barpeta Road MB, Gauripur TC, Nalbari MB, Mangaldoi MB, Rangia MB, Khauriapetia TC, Biswanath Chariali MB, Morigaon MB, Bihupuria TC, Hojai MB, Lanka MB, Lumding MB, Hailakandi MB, Moriani TC, Dhekiajuli MB, Silapathar TC, Digboi TC, Dumduma TC, Margerita TC, Sonari MB, Nazira MB,	15%
Chabua TC, Naharkatia TC, Makum TC, Amguri MB, Simaluguri TC, Moran TC, Teok TC, Titabar TC, Dergaon MB, Bokakhat TC, Barpathar TC, Sarupathar TC, Doboka TC, Kampur TC, Dhing TC, Roha TC, Lakhimpur TC, Lakhimpur MB, Lala TC, Badarpur TC, North Guwahati TC, Palashbari MB, Tihu TC, Dhakuakhana TC, Narayanpur TC, Dhemaji TC, Gohpur TC, Rangapara TC, Pathsala TC, Howly TC, Sorbhog TC, Sarthebari TC, Sapatgram TC, Chapar TC, Abhayapuri TC,	10%

(Contd.....p/2)

**SOLID WASTE MANAGEMENT -**  
(aggregation of all indicators/ ingredients)

Names of the Municipal Boards/Town Committees	Service Standard to be achieved by 31.3.2012
Silchar MB, Dibrugarh MB, Nagaon MB, Tinsukia MB, Jorhat MB, Dhubri MB, Bongaigaon MB, Tezpur MB, Karimganj MB, Sivasagar MB, North Lakhimpur MB,	25%
Goalpara MB, Barpeta MB, Golaghat MB, Bilasipara TC, Barpeta Road MB, Gauripur TC, Nalbari MB, Mangaldoi MB, Rangia MB, Khauriapetia TC, Biswanath Chariali MB, Morigaon MB, Bihupuria TC, Hojai MB, Lanka MB, Lumding MB, Hailakandi MB, Moriani TC, Dhekiajuli MB, Silapathar TC, Digboi TC, Dumduma TC, Margerita TC, Sonari MB, Nazira MB,	20%
Chabua TC, Naharkatia TC, Makum TC, Amguri MB, Simaluguri TC, Moran TC, Teok TC, Titabar TC, Dergaon MB, Bokakhat TC, Barpathar TC, Sarupathar TC, Doboka TC, Kampur TC, Dhing TC, Roha TC, Lakhimpur TC, Lakhimpur MB, Lala TC, Badarpur TC, North Guwahati TC, Palashbari MB, Tihu TC, Dhakuakhana TC, Narayanpur TC, Dhemaji TC, Gohpur TC, Rangapara TC, Pathsala TC, Howly TC, Sorbhog TC, Sarthebari TC, Sapatgram TC, Chapar TC, Abhayapuri TC,	15%

**STORM WATER DRAINAGE -**  
(aggregation of all indicators/ ingredients)

Names of the Municipal Boards/Town Committees	Service Standard to be achieved by 31.3.2012
Silchar MB, Dibrugarh MB, Nagaon MB, Tinsukia MB, Jorhat MB, Dhubri MB, Bongaigaon MB, Tezpur MB, Karimganj MB, Sivasagar MB, North Lakhimpur MB,	50%
Goalpara MB, Barpeta MB, Golaghat MB, Bilasipara TC, Barpeta Road MB, Gauripur TC, Nalbari MB, Mangaldoi MB, Rangia MB, Khauriapetia TC, Biswanath Chariali MB, Morigaon MB, Bihupuria TC, Hojai MB, Lanka MB, Lumding MB, Hailakandi MB, Moriani TC, Dhekiajuli MB, Silapathar TC, Digboi TC, Dumduma TC, Margerita TC, Sonari MB, Nazira MB,	40%
Chabua TC, Naharkatia TC, Makum TC, Amguri MB, Simaluguri TC, Moran TC, Teok TC, Titabar TC, Dergaon MB, Bokakhat TC, Barpathar TC, Sarupathar TC, Doboka TC, Kampur TC, Dhing TC, Roha TC, Lakhimpur TC, Lakhimpur MB, Lala TC, Badarpur TC, North Guwahati TC, Palashbari MB, Tihu TC, Dhakuakhana TC, Narayanpur TC, Dhemaji TC, Gohpur TC, Rangapara TC, Pathsala TC, Howly TC, Sorbhog TC, Sarthebari TC, Sapatgram TC, Chapar TC, Abhayapuri TC,	30%

*S. 21/3/11*  
Principal Secretary to the Govt. of Assam  
Urban Development Department

Memo No. UDD(M)31/2008/199-A

Dated, Dispur the 31<sup>st</sup> March, 2011.

Copy to:-

1. The Principal Secretary to the Govt. of Assam, Finance Department.
2. The Principal Accountant General(Audit), Assam, Maidamgaon, Beltola, Guwahati-29.
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5. The Director, Municipal Administration, Assam, Dispur, Guwahati-6.
6. The S.O. to the Chief Secretary, Assam, Dispur, Guwahati-6.
7. P.S. to Minister, Urban Development for kind appraisal of Hon'ble Minister, Urban Development Department, Dispur, Guwahati-6.
8. All Chairpersons of the Municipal Boards/Town Committees of the general areas of the State.

Secretary to the Govt. of Assam  
Urban Development Department